MATH 3194 Written Report Guidelines
Department of Mathematics

Each report must be typed in Latex and should be between 2-3 pages, with reasonable spacing and margins. Reports which are littered with typos, grammatical errors, Latex errors, and the like will be returned with a low grade, and the student will have one chance to resubmit a report which has been returned. The first submission of a report must be received no later than two weeks from the date of the talk. If a student wishes to resubmit a report, then that report must be resubmitted within one week from the date it was returned.

A report written about a talk given in Majors’ Seminar should be a summary of some part of the talk, but it need not be a complete and exhaustive description of everything that the speaker said. For example, the report does not need to include every proof, application, and example that the speaker gives. Rather if a speaker talks about a theorem and an interesting application, then elaboration on that one facet of the talk is acceptable. The one stipulation is that each write-up must include some mathematical concepts as well as some mathematical text - sums, equal signs, etc. - because MATH 3194 is, after all, a class where the goal is to learn some basic Latex skills. Two reports have been posted to the web page as example of “good” reports. Notice that these example papers give some sense of what the speaker actually talked about rather than just a summary of the students’ feelings about the topic of the talk.